

Economy Borough Council
Council Minutes
December 11, 2018

MEETING was called to order at 7:00 p.m. with Mr. Brian Westrom presiding and the following members of Council and officials of the Borough present: Mr. Brian Westrom, Mr. Gary Bucuren, Mr. R.J. Burns, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mrs. Pat Skonieczny, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS: Mr. Westrom welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

Steve White of 475 Amsler Ridge Road, Sewickley
Mary Cochran of 250 Dogwood Circle, Baden
Karen Ott of 1400 Merriman Road, Ambridge

HEAR THE PUBLIC:

Karen Ott was present to update Council on the ongoing concerns regarding the continuous services of the Real Estate Tax Collector and submitted supporting documentation. Mrs. Ott stated that the taxes have now been turned into the county for delinquency and presented a background of the issues that have led up to this point. Mrs. Ott stated that the County files are now updated and correct. The Mayor, again, explained the Deed Transfer Report that the Borough Office forwards to the Real Estate Tax Office, the reports sent by the County and the similar issue with Mr. & Mrs. Edward Cochran. The Borough Solicitor asked Mrs. Ott what her injury is or her demand from Council. Mrs. Ott stated that she wants relief of delinquencies, fees, in the amount of \$41.75, the ability to pay the taxes at discount and a tax bill/receipt reflecting the proper names and tax parcel numbers. There was discussion regarding the monetary loss values for Mrs. Ott and the Cochran's, if this has ever happened or could have happened before, the need for a procedure for this type of issue. Mrs. Ott was asked to provide as much information as possible for review so that the Borough Solicitor can make a recommendation at the next regular scheduled meeting of Council.

Mary Cochran was present to express concerns regarding the Real Estate Tax Collector services she received, and mentioned the School District ended up costing her over \$700.00, and asked if the Borough is aware of anyone else in that office being deputized. The Borough does not have any knowledge of other deputized/bonded personnel in the office. Mrs. Cochran stated that taxpayers should only be dealing with the tax collector if no one is deputized.

Steve White was present to commend Council for their dedication on meeting every other week to deal with Borough issues. Mr. White requested the minutes to reflect the following three (3) questions: 1. Why can't we make all areas in the Borough a Conditional Use to give the Borough more control? 2. To forbid injection wells. Mr. White was informed by PennEnergy that they have no intention of using injection wells, but they could be sold and then used. 3. Why can't we have a master plan on how it is all connected. Members of Council discussed the definition of an injector well, how the waste water is

treated and that the Borough can not prohibit the injector wells but are able to control the location(s) with Zoning.

Mike Lucia (not signed in) was present to express concerns regarding the lack of a Christmas Tree and decorations out front of the Borough Building.

MINUTES of the Regular Meeting held on November 27, 2018, were presented to Council. **After some discussion, the motion of Mrs. Mutschler seconded by Mr. Burns to approve the Regular Meeting Minutes of November 27, 2018, was unanimously carried.**

FINANCE COMMITTEE: Mrs. Mutschler, Chairperson of the Finance Committee, reviewed the following:

1. **Budget Report** for the month of November 2018, was presented to Council. After some review and discussion this report was ordered received and filed.
2. **Treasurer's Report** for the month of November 2018, was presented to Council. After some review, this report was ordered received and filed.
3. **Bills Payable** for the period of November 14, 2018, through December 11, 2018, in the amount of \$247,629.67 from the General Fund and in the amount of \$31,649.38 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the list of Bills Payable that have been reviewed and signed off by the department heads was unanimously carried, with the exception of Mr. Bucuren regarding the Public Works bills, due to his brother works in the department.**

General

11/20/2018	27180	VOIDED	VOIDED	0.00
12/11/2018	27181	ADT Security Services	Monthly Security Service	93.96
12/11/2018	27182	Aflac	Employee ACC Insurance	253.50
12/11/2018	27183	Allegheny Cty Medical Examiner Office	Crime Lab User Fees	640.00
12/11/2018	27184	Ambridge Wholesale Tire Inc.	Tire Purchase	1,696.16
12/11/2018	27185	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	23.27
12/11/2018	27186	American Rock Salt Company LLC	Road Salt	20,218.38
12/11/2018	27187	Animal Control Services	Animal Control Service Fee	550.00
12/11/2018	27188	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	247.50
12/11/2018	27189	Aramark Uniform Service	Uniform Expenses	555.05
12/11/2018	27190	Bauman Office Plus	Misc. Office Supplies	1,046.33
12/11/2018	27191	BearCom	Radio Service Contract	400.00
12/11/2018	27192	Beaver County Times-4-7248694779	Classified/Help Wanted Advertising	234.50
12/11/2018	27193	Beaver County Times-Newspapers Inc.	Legal Ad-Zoning Hearing	511.20
12/11/2018	27194	Blumling, Jim	2018 Planning Commission Chair Services	720.00
12/11/2018	27195	Bucuren, Christopher M.	2018 Boot Allowance	149.99
12/11/2018	27196	Butler Gas Products Co, Inc.	Monthly Cylinder Rental	45.43
12/11/2018	27197	C & K Wholesale, Inc.	Vehicle Repair Parts	227.40
12/11/2018	27198	Carlson, David	2018 Planning Commission Services	600.00
12/11/2018	27199	Cintas	Misc. Medical Supplies-Pol	79.36

12/11/2018	27200	Clean Care, Inc.	Floor Mat Service	301.36
12/11/2018	27201	Columbia Gas	Monthly Gas Service	2,997.00
12/11/2018	27202	Comcast 0029740	Monthly Internet/Phone Service	619.65
12/11/2018	27203	Comcast 0029955	Monthly Internet/Phone Service	105.75
12/11/2018	27204	Costco Membership	2018-2019 Membership Dues-Pol	120.00
12/11/2018	27205	Duquesne Light Company	Monthly Electric Service	1,213.13
12/11/2018	27206	Economy Plumbing & Heating Co. Economy Volunteer Fire Department	Misc. Operating Supplies	25.82
12/11/2018	27207	Economy Welding & Industrial Supply	2018 4th Qtr EVFD Fire Allocation	58,250.00
12/11/2018	27208	FNB Commercial Credit Card	Misc. Operating Supplies	275.80
12/11/2018	27209	Galls LLC	Misc. Purchases	1,123.40
12/11/2018	27210	Glen Stillwagon	Ammunition-Trauma Kit	1,120.84
12/11/2018	27211	Hawkins, Elizabeth	Intercom Repairs	120.00
12/11/2018	27212	Herzog Truck Service, Inc.	2018 Zoning Hearing Board Services	40.00
12/11/2018	27213	Hovis Auto Supply	Vehicle Repairs Parts/Service	7,992.07
12/11/2018	27214	Hunter Truck Sales & Service, Inc.	Vehicle Repair Parts	250.95
12/11/2018	27215	Incom Supply of Pittsburgh	Vehicle Repair Parts	476.41
12/11/2018	27216	JC Ehrlich Co., Inc.	Misc. Operating Supplies	148.80
12/11/2018	27217	John S. Dunn Agency	Pest Control Services	191.98
12/11/2018	27218	Kifer, Terry	2019-2020 Real Estate Tax Collector Bond	768.30
12/11/2018	27219	Kowal, Rodger	2018 Boot Allowance	100.00
12/11/2018	27220	Kowalski, Myron	2018 Planning Commission Services	540.00
12/11/2018	27221	Lang, Don	2018 Planning Commission Services	540.00
12/11/2018	27222	LCA-Lease Corporation of America	2018 EMC Asst/Planning Commission Services	840.00
12/11/2018	27223	Lewis, An	Telephone Leasing	209.81
12/11/2018	27224	Loedding, Richard	2018 Zoning Hearing Board Services	40.00
12/11/2018	27225	M & P Solutions	2018 Planning Commission Vice Chair Services	600.00
12/11/2018	27226	Marsilio Court Reporting Service	Security Camera Purchase/Installation-Boro Bldg	6,208.08
12/11/2018	27227	Mazzant Painting & Disaster Restoration	Stenographer Services	568.80
12/11/2018	27228	McClymonds Supply & Transit Co. Inc.	Restoration/Painting-Police Department	15,746.55
12/11/2018	27229	MDIA	Limestone	5,112.00
12/11/2018	27230	MedExpress Urgent Care, PC PA	Building Permit Inspections	2,159.00
12/11/2018	27231	Meegan, Robert	Pre-hire Physicals (2)	190.00
12/11/2018	27232	MGSoft-Net, Inc.	2018 Planning Commission Services	540.00
12/11/2018	27233	Michael Baker International, Inc.	Computer Service/Equipment	222.50
12/11/2018	27234	Mitel Cloud Services	Planning Commission Consultant Fees	125.00
12/11/2018	27235	MRM Workers' Comp Fund	Monthly Telephone Service	274.80
12/11/2018	27236	Murphy Tractor-Powerplan	Wrkrs Comp Ins Payment	24,406.96
12/11/2018	27237	Mutschler, Audrey	Equipment Repair Parts	307.24
12/11/2018	27238	Napa-Station Auto Parts	2018 Planning Commission Services	540.00
12/11/2018	27239		Vehicle Repair Parts	366.58

12/11/2018	27240	New Castle Lock & Key	Door Repair Services-Pol	188.50
12/11/2018	27241	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	27.82
12/11/2018	27242	PA One Call System, Inc.	PA One Call Services	24.42
12/11/2018	27243	PA State Association of Boroughs	2019-2020 Website	389.00
12/11/2018	27244	Pcsolyar, Chad	2018 Planning Commission Services	540.00
12/11/2018	27245	PENN Power Group	Vehicle Repair Parts	43.13
12/11/2018	27246	PGH Networks	Telephone Maintenance	99.00
12/11/2018	27247	PIRMA	Skonieczny Lawsuit Service Fees	4,272.49
12/11/2018	27248	Pittsburgh Public Safety Supply	Uniform Expenses	894.36
12/11/2018	27249	Reed Oil Company	Diesel Fuel	1,789.00
12/11/2018	27250	Reliance Standard Life Insurance	Group Life Insurance Coverage	330.00
12/11/2018	27251	Russell Standard Corp.	Cold Patch	580.60
12/11/2018	27252	S & D Calibration Services, Inc.	Acutrak, Enrad-Vascar Certs.	228.00
12/11/2018	27253	S & S Fasteners, Inc	Misc. Operating Supplies	314.40
12/11/2018	27254	Schomaker, Carole A.	2018 Zoning Hearing Board Services	80.00
12/11/2018	27255	Shoup Engineering Inc.	Engineering Services	705.00
12/11/2018	27256	Smitty's Service.	Vehicle Parts/Maint./Tire Services	450.41
12/11/2018	27257	Spectrum Medical Corp, LLC	Pre-employment Drug Testing (3)	195.00
12/11/2018	27258	Sprint Communications	Mthly Cellphone Service	179.94
12/11/2018	27259	Stephenson Equipment, Inc.	Vehicle/Equipment Repair Parts	6,219.74
12/11/2018	27260	Stewart, George	2018 Zoning Hearing Board Services	80.00
12/11/2018	27261	SunSetz Lawncare	2018 Contracted Lawn Maint. Service	340.00
12/11/2018	27262	SWIF-State Worker's Insurance Fund	Worker's Comp Insurance Payment	1,881.00
12/11/2018	27263	Teamsters Local Union 250	Union Dues	292.00
12/11/2018	27264	The Keeper of the Stationery	5x8 Nylon Flags	119.20
12/11/2018	27265	Thomas, John C.	CEO Mileage Reimb.-EMC-Fire Marshall Services	1,543.00
12/11/2018	27266	Trans Union LLC	Background Check Basic Service	30.00
12/11/2018	27267	Tri-State Hose & Supply Company	Equipment Repair Parts	515.11
12/11/2018	27268	Tri-State Restaurant Equipment Co.	Trash Receptical Lids-Parks	305.90
12/11/2018	27269	Triangle Gasoline Company, Inc.	Vehicle Maint. Supplies	495.25
12/11/2018	27270	Valley Waste Service, LLC	Dumpster Removal-Parks	785.00
12/11/2018	27271	Verizon S0007576-Business	Monthly Telephone Service	18.67
12/11/2018	27272	Verizon Wireless-542192420	Monthly Wireless Telephone Service	577.51
12/11/2018	27273	Vi-HAUS	Monthly Hosting Agreement Fees	875.50
12/11/2018	27274	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance	22,239.87
12/11/2018	27275	Westrom, Laurel	Breakfast w/Santa Reimbursement	130.62
12/11/2018	27276	Wex Bank-Sunoco	Monthly Gasoline Usage	3,010.23
12/11/2018	27277	Wright Automotive Group	2019 Cheverolet Tahoe Purchase	31,751.15
12/11/2018	27278	Vector Security, Inc.	Service/Labor-Pol	122.50
12/11/2018	27279	W. PA Teamsters - COBRA	Monthly COBRA Health Insurance	895.74
				247,629.67

Highway Aid Fund

12/11/2018	1520	Cargill, Inc	Salt Purchases	2,233.73
12/11/2018	153	Duquesne Light Company.	Electric Service-Street Lights/Traffic Signals	<u>1,337.31</u>
				3,571.04

ORDINANCE COMMITTEE: No Report.

PARKS and RECREATION COMMITTEE: Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, thanked everyone who worked on the Breakfast with Santa making it a nice event with approximately 75 to 100 people attending.

PERSONNEL COMMITTEE: **A motion of Mrs. Mutschler, seconded by Mr. Fetkovich to correct the hire date of Brandon P. Sipes to December 17, 2018, was unanimously carried.**

PROPERTY and BUILDING COMMITTEE: No Report.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: Mr. Burns, Chairperson of the Public Works Committee, presented Council with an overview of items that the Public Works Department has completed. After some review, this report was ordered received and filed.

MAYOR'S REPORT: Mayor Borato presented Council with updates regarding the following issues:

1. Mayor's Monthly Police Department Report for November 2018 – After some review, this report was ordered received and filed.
2. Police Taser Purchase – Mayor Borato and Mrs. Mutschler explained that this matter was discussed earlier in the year (April or May) and it was thought that there was approval made to purchase the tasers by the deadline to get the discounted price. Upon not finding the approval in the minutes, Mayor Borato requested a motion to approve the ordering of the tasers in order to get the discounted pricing. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to purchase the designated number and price of the new tasers based upon the information received from Chief O'Brien during the budgeting process, was unanimously carried.**

Mayor Borato requested an executive session to discuss an employee's pay request for Vacation and Personal Time.

Mrs. Mutschler requested an executive session for a personnel matter.

SOLICITOR'S REPORT: The Borough Solicitor presented Council with updates regarding the following issue(s):

1. 99 Oakhaven Drive – The Borough Solicitor conducted a review of the meeting held on December 11, 2018. The Borough Solicitor will discuss this matter with the Economy Borough Municipal Authority's Solicitor, John F. Salopek, before making a recommendation to Council.

2. Marr Road – The Borough Solicitor and the Borough Engineer recommend formally adopting the road or correct the Liquid Fuels Municipal Roadway Listing to reflect the public owned or not owned portion of the road. Members of Council discussed whether there could be a requirement to repay the Liquid Fuels funds received and the possibility of doing a comprehensive review of other roads within the Borough. The Borough Solicitor stated that PennDOT is aware of this matter and they do not have a record of when the road was added, therefore, a repayment would not be required. **After some review, the motion of Mrs. Skonieczny, seconded by Mr. Fetkovich to approve advertising of an ordinance to adopt Marr Road in its entirety was unanimously carried.**

ENGINEER’S REPORT – The Borough Engineer presented Council with updates regarding the following issue(s):

1. PennEnergy Access Road – The core boring has been completed and no other information has been received. Members of Council discussed the issue of a road bond for this matter due to possible damage. The Borough Engineer stated he would discuss the matter with PennEnergy.
2. Cooney Hollow Slide – The Borough Engineer stated that, as per Council’s direction, he contacted CEC Inc. to acquire another quote for the work to be done. CEC, Inc. was not interested in doing the work. The Borough Engineer has contacted Geo Mechanical of South Hills, who is preparing a proposal for the next regular scheduled meeting of Council.

OLD BUSINESS:

1. Cortright Condemnation (345 Springer Road) – The Borough Manager stated that progress is being made.
2. 2019 Budget (Final) – A Special Meeting of Council will be held on Thursday, December 13, 2018, at 5:30 p.m. This meeting is open to the public.
3. 2019 Tax Ordinance No. 469 – An Ordinance establishing a tax rate of 13.5 mills for the year 2019 was presented to Council. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Bucuren to adopt Ordinance No. 469 fixing the tax rate of 13.5 Mills for the fiscal year 2019 was unanimously carried.**
4. Fee Resolution - No updates or discussion on this matter.
5. Werner Property – No updates or discussion on this matter.
6. Curtis Property – No updates or discussion on this matter.

Mr. Bucuren asked what the final salt price per ton is. The final price is \$109.20 per ton, which was approved at the November 27, 2018 meeting of Council.

NEW BUSINESS:

1. Committee Re-appointments – The Borough Manager presented Council with a list of seats that will expire on December 31, 2018. The following actions were taken by all members of Council present:
 - a. Planning Commission (4 yr. term) – The Borough Manager stated that Mr. Bob Meegan has expressed his interest in being re-appointed to the Planning Commission Board. **After some**

review and discussion, the motion of Mr. Burns, seconded by Mr. Morrone to re-appoint Mr. Bob Meegan to the Planning Commission Board for a four-year (4 yr.) term was unanimously carried.

- b. Planning Commission (4 yr. term) – The Borough Manager stated that Mr. Don Lang has expressed his interest in being re-appointed to the Planning Commission Board. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Burns to re-appoint Mr. Don Lang to the Planning Commission Board for a four-year (4 yr.) term was unanimously carried.**
- c. Zoning Hearing Board (3 yr. term) – The Borough Manager informed Council that Mrs. Karla Nesbitt Travis does not want to be re-appointed to the Zoning Hearing Board and that Ms. Elizabeth Hawkins would be next in line to be moved from an Alternate to a full member. Ms. Elizabeth Hawkins expressing her interest in being appointed as a full member Zoning Hearing Board. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to appoint Ms. Elizabeth Hawkins a full member to the Zoning Hearing Board was unanimously carried.** Members of Council discussed different ways to advertise for another Alternate to the Zoning Hearing Board and the Recreation Board. It was the consensus of Council to post the vacancies to the website and ask the Recreation Board to post on their Facebook page.
- d. Recreation Board (5 yr. term) – The Borough Manager stated that Ms. Eve Studebaker’s term is ending and that he has not received a response from her regarding an interest in being re-appointed.
- e. Civil Service Board (6 yr. term) – The Borough Manager informed Council that Mr. Louis R. DeSanzo has expressed his interest in being re-appointed to the Civil Service Board. **After some review and discussion, the motion of Mr. Burns, seconded by Mr. Fetkovich to re-appoint Mr. Louis R. DeSanzo to the Civil Service Board for a six-year (6 yr.) term was unanimously carried.**
- f. Assistant Emergency Manager Coordinator (No term Limit) - The Borough Manager informed Council that Mr. Don Lang has expressed his interest in being re-appointed as the Assistant Emergency (Asst. EMC) Manager Coordinator. Members of Council discussed concerns regarding why the Asst. EMC and the Emergency Manager Coordinator (EMC) are not re-appointed at the same time, and that this needs to be done consistently. The Borough Solicitor recommended looking into separating the Fire Marshall and the EMC positions.

Mayor Borato expressed concerns regarding election signs for Keith Rothfus still being posted throughout the Borough. There is an Ordinance that restricts the permitted time frame of election signs and provides a fine for the lack of removal. Mr. Rothfus’s office informed Mayor Borato that the signs would be removed, which has not happened. Mayor Borato requested the Code Enforcement Office to

OTHER BUSINESS: None.

EXECUTIVE SESSION: Mr. Westrom requested Council go into Executive Session regarding a personnel compensation matter, a general personnel issue and Public Works Contract matter at 8:11 p.m., as per the motion of Mrs. Mutschler, seconded by Mr. Morrone.

The motion of Mr. Burns seconded by Mr. Morrone to reconvene at 8:48 p.m. was unanimously carried.

Upon re-entering the public meeting, it was noted that there was also discussion regarding time clocks, the following item(s) were reviewed:

1. Payment request for Unused Vacation and Personal Time – A motion by Mrs. Mutschler, seconded by Mr. Burns to pay Mr. Chad Lively half (16 hrs.) of Personal Time and denying fifty-six (56) hours of Vacation Time in accordance with Section 15.2.A and Section 10.6 of the contract, was unanimously carried.

There being no further business, the motion of Mrs. Mutschler, seconded by Mr. Morrone to adjourn the meeting at 8:53 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of November 13, 2018.
2. Approve Bills Payable for December 2018.
3. A motion to correct the hire date of Brandon P. Sipes to December 17, 2018.
4. Approve the advertising of an Ordinance to adopt Marr Road in its entirety.
5. Approval of the 2019 Tax Ordinance No. 469.
6. A motion to Re-appoint Mr. Bob Meegan to the Planning Commission Board for a 4-year term.
7. A motion to Re-appoint Mr. Don Lang to the Planning Commission Board for a 4-year term.
8. A motion to Appoint Mr. Elizabeth Hawkins as a full member of the Zoning Hearing Board.
9. The Consensus of Council to post the Zoning Hearing Board and Recreation Board Vacancies on the Borough website and ask the Recreation Board to post the on their Facebook page.
10. A motion to Re-appoint Mr. Louis R. DeSanzo to the Civil Service Board for a 6-year term.
11. A motion to pay Mr. Chad Lively half (16 hrs.) of Personal Time and denying fifty-six (56) hours of Vacation Time in accordance with Section 15.2.A and Section 10.6 of the contract.